



## Creative Strategist

(814) 880-2774  
tinakao93@gmail.com  
Tina-kao.com

### Experience

2019 to Current

Wedding Coordinator and Designer  
LadyMarry - San Jose, CA

- Communication with clients and vendors
- Organize timeline
- Create design proposal

Summer 2018

Sales Internship  
Triple Force Inc. - Taipei, Taiwan

- World trade sales
- Communication between clients in South Africa and factory in China

Summer 2015

Data Analysis Internship  
TransGlobe - Taipei, Taiwan

- Transformed project data requirements into project data models
- Participated in meetings and data mapping sessions

2014 to 2015

Activity Coordinator  
Taiwanese American Student Association  
State College, PA

- Planned and facilitated events for members
- Organised budget and schedules

### Education

2020

Bachelor of Fine Arts Degree in Advertising  
**Academy of Art University**

2017

Wedding Planning Certification  
**The Bridal Society**  
Blairsville, GA

- Lifetime Membership Certified
- Wedding Planner

### Skills

HTML/CSS  
C/C++  
After Effects

Final Cut Pro  
Adobe Creative Cloud

### Languages And Interests

English  
Chinese

Piano and Flute  
Scuba Diving  
Face Art